

MINUTES

Regular Meeting of Council Wednesday, July 5, 2017 @ 4:30 pm Council Chambers

Present:	C. Elliott	Mayor
	C. Abbott	Deputy Mayor
	G. Parrott	Councillor
	R. Anstey	Councillor
	B. Dove	Councillor
Advisory and Resource:	D. Chafe	Chief Administrative Officer
	J. Blackwood	Director of Engineering
	G. Brown	Town Clerk
	R. Locke	Director of Development
	N. Newell	Director of Recreation & Community Services
	T. Barron	Director of Municipal Works
	A. Quilty	Fire Chief (A)
	B. Anstey	Communications Officer
Regrets:	S. McBreairty	Councillor

1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

Gay Pride Proclamation

The Mayor proclaimed July 10-16, 2017 as Gay Pride Week in the Town of Gander.

3. APPROVAL OF AGENDA

Motion #17-153

Approval of Agenda

Moved by Deputy Mayor Abbott and seconded by Councillor Dove that the Agenda for the Regular Meeting of Council on July 5, 2017 be adopted as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

4. MINUTES FOR APPROVAL

Motion #17-154

Regular Minutes for Approval

Moved by Deputy Mayor Abbott and seconded by Councillor Anstey that the Minutes from the Regular Meeting of Council on June 14, 2017 be adopted as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

MINUTES FOR APPROVAL

Motion #17-155

Special Minutes for Approval

Moved by Councillor Anstey and seconded by Councillor Dove that the Minutes from the Special Meeting of Council on June 23, 2017 be adopted as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

None

6. REPORTS – STANDING COMMITTEES:

A. Recreation & Community Living:

The Recreation & Community Living report was presented by Councillor Anstey.

The Recreation & Community Living meeting was held on June 28, 2017. The meeting was chaired by R. Anstey, Councillor. Other members present included: B. Dove, Councillor; N. Newell, Director of Recreation & Community Services; R. Locke, Director of Economic Development.

Delegations: K. Higgins, D. Jubainville & A. Gillingham - Gander Minor Baseball
Dr. P. Blackie, N. Pearce & D. Cull - Gander Heritage Advisory Committee

The following items were discussed:

Delegation – Gander Minor Baseball

Representatives of Gander Minor Baseball attended the meeting to discuss some ongoing issues and to give the Committee an overview of their program. They indicated that they currently have 180 kids registered in their under 15 age groups plus another 20-30 in the older groups. The registration has been continuing to rise over the years.

The representatives advised that there have been some problems with field availability in the evenings. Their all-star program has increased to five teams and must run in the evenings because the volunteers who coach are working during the day. They asked if it would be possible to have the adult leagues playing later in the evenings so that minor baseball can have more time for their program.

Another concern they have is the condition of the Art Walker Field. Right now it is not able to be used for some programming or tournaments because there is no permanent pitching mound, the warning track is not completed, and there is a problem with the field drainage.

The representatives also advised that they were not happy with Council's decision on where their new building would be constructed as they feel it would be more beneficial in the previous location requested.

The question was raised if Gander Minor Baseball would be able to run the Art Walker Field through their organization. They would take care of the field and the maintenance and the town would provide a stipend yearly.

The Committee explained that the Department will look at the schedule of the fields for next season to see what can be done so that everyone has ample time for their programs. With regards to the condition of the field, the Department will take all of their concerns into consideration during the 2018 budget process.

The representatives were thanked for coming into the meeting.

The delegation left the Committee meeting.

Councillor McBairty and the Gander Heritage Advisory Committee joined the Committee meeting.

Delegation – Gander Heritage Advisory Committee

The Gander Heritage Advisory Committee discussed Phase II of their JCP project with the Committee. They are requesting access to the Town of Gander's equipment, tools, in-kind work and access to staff for resources for Phase II of the Aviation History Trails on the Old Town Site trail similar to Phase I. The in-kind they are requesting includes access to the Municipal Works Depot, 1 Chainsaw daily for 6 months, 2 shovels, 2-4 steel gardening rakes, 1 wheelbarrow, and 1 gas powered brush cutter. They are also requesting regular maintenance be done by the

Department such as garbage removal and the placement of two dog poop dispenser bags. They would also like the I.T. staff to assist with trouble shooting for their mobile app.

The Recreation Director advised that she will follow up with the Supervisor to determine if the resources can be made available when not needed. The Gander Heritage Advisory Committee also explained that these requests are for the Aviation History Trails only and not the Adventure Trail project which is currently combined with the Gander Heritage Advisory Committee for Phase II. It was also discussed that Council will need to approve any requests during Phase II not included on this list. A Memorandum of Understanding will be done up between all parties involved when it is determined what requests can be met.

The delegation left the Committee meeting.

Tender – Cafeteria/Alcohol/Vending Machines

The Committee reviewed all tenders submitted for the operation of the cafeteria, alcohol sales and vending machines. Submissions were graded on the overall quality of the submission (15 pts), operator's experience (30 pts) as well as the financial return to the town (55 pts).

After reviewing all submissions, the Committee asked the Director to do a reference check for the highest bidder and then send a recommendation to the next Privileged Meeting of Council for a recommendation to the public Council meeting.

Gander Toyota - Volleyball Net

At the last council meeting, it was approved to place a volleyball net at the green/open space area located on Rowsell Boulevard providing there were no objections from homeowners in the area. The Director advised that after speaking with residents nearby there was one objection. One resident indicated that there has been trouble with youth using this space in the past and he does not want a volleyball net placed next to his home without a fence between the green space and his home.

The Committee understands the concerns, however, would like the Department to place the net on a trial basis. The Department will monitor the situation and do a review at the end of the summer to decide if they will continue with this project. The Director will notify the resident of the decision.

Gigantic Yard Sale

The Committee reviewed the report on the Gigantic Yard Sale in April. The Committee was pleased to see the number of residents in Gander that donated items for the Gigantic Yard Sale. There was a total of \$3,492.15 in revenue which was donated back to the volunteer groups that staffed the event.

Municipalities Newfoundland & Labrador (MNL) Resolutions

The Director advised the Committee about on-going issues with gymnasium use at the schools in the Gander area for outside user groups. The Department has a relationship where they can contact the school for access to use the gymnasiums but various recreation events coming to the community sometimes have trouble obtaining the gymnasiums. Another big concern is that there are different rates being charged among gymnasiums in the region. The Director advised that this is a concern among many municipalities in the province and was discussed at the Recreation Newfoundland and Labrador Conference in May 2017.

Motion #17-156

Municipalities Newfoundland & Labrador (MNL) Resolutions

Moved by Councillor Anstey and seconded by Councillor Dove that the Town prepare a resolution form MNL requesting that the Newfoundland & Labrador English School District do a review of their policy on renting/loaning their gym space and make it consistent across the province.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Sponsorship of Festival T-Shirts

The Special Event Coordinator explained that a local company in Gander has recently launched a new line of t-shirts and would like the Town to help promote them by having the staff wear their shirts during the Festival.

The shirts suggested are white or black and have a large logo on the front. The Committee does not feel that it is a good idea for the staff because their t-shirts need to be a bright color and have the Festival logo on the front in order to be visible during events. However, the Committee has recommended that six t-shirts be purchased for Council to wear during the Festival.

The Mayor was concerned about us advertising a private company and Council agreed that it would not purchase the shirts with public funds.

Gander Community Garden Request for Land

The Committee discussed the land request from the Gander Community Garden Committee to relocate and expand from their current location near the Anglican Church in Gander. They are requesting 2,000-4,000 square meters of land with vehicle, water, sewer and electrical service access. The section of land they are requesting is on the Corner of Magee Road and Penney Avenue across from the new 4-6 school.

The Committee discussed this and feels that the Gander Community Garden is an asset to the community and would like Management to discuss the best option of where to re-locate Community Garden.

This item is referred to the next Management Meeting for discussion.

Eastgate Neighbourhood Park Location Plan

The Committee reviewed the location of the proposed neighborhood park submitted by Eastgate. The Committee agrees with the area suggested and forwards this item to the Engineering Committee for their consideration.

Gander Lakers Funding Request

A request was received from the Gander Lakers Swim Club for funding from the Community Partnership Fund. The deadline for applications to this fund was February 1, 2017. The club was notified before the end of 2016 of the deadline just like all other recreation groups. There were a number of factors they explained as to why their letter was submitted late including the closure of the swimming pool in the fall and the resignation of two executive members which caused a delay in the letter.

The Committee feels that they should be awarded some funding and is asking the Department to give them half of what would have been awarded since it is a late request and we are part way through the year.

Motion #17-157

Gander Lakers Funding Request

Moved by Councillor Anstey and seconded by Councilor Dove that the Gander Lakers Swim Club be given a donation of \$2,500 from the Community Partnership Fund for 2017.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Open Space near Tennis Courts

The Director advised the Committee on the plans for the space near the new Tennis Court. The area will be cleaned up and a fence placed next to the home near the space. There will be some rocks and trees removed and the area leveled off. There are no immediate plans for this year but the issue will be brought forward in the budget process for 2018.

Upcoming events

- July 14 - 16: Ladies' Softball Tournament
- July 21 - 23: SPN Men's Regional Softball Tournament

B. Public Works & Services Committee:

The Public Works & Services Committee report was presented by Councillor Anstey.

The Public Works & Services Committee was held on June 27, 2017. The meeting was chaired by R. Anstey, Councillor. Other members present included: G. Parrott, Councillor; B. Dove, Councillor; P. Fudge, Fire Chief; W. Jenkins, Municipal Officer in Charge; T. Barron, Director of Municipal Works & Services; L. Small, Administrative Assistant.

The following items were discussed:

Speed Bumps

The Committee reviewed two requests for speed bump installations; one for Johnson Street and one for Byrd Avenue. There was a general discussion on the various types of speed bumps and high traffic areas. The Committee has agreed that this will not be considered for installation as speed bumps should only be considered as a last resort, when all other corrective measures have been exhausted.

The Fire Chief left the Committee meeting.

Clean Up Week Report

The Director presented the Committee with a report on this year's spring clean-up week that was held in May. A total of 275 tonnes of material was collected at curbside with an estimated 26 tonnes of metal products delivered for recycling. Tipping fees and labour costs were up this year compared to 2016 however the overall amount of tonnage collected was down.

The Director provided a list of possible amendments to the Garbage Regulations to help increase efficiency, safety, and reduce cost. The Committee discussed all items and the Director will bring forward the proposed changes for final approval and presentation to Council at a later meeting, prior to the next Spring Clean-up.

Snow Plan 2018

The Director presented the Committee with proposed changes to the Snow Plan for 2018; most were operational in nature with the most significant change being the routing of equipment for Town streets. The Town will maintain the same level of service as last year and the Committee was asked to review the full document and contact the Director should they have any concerns.

The Director also brought forward information on a new product which is a treated salt application for winter maintenance. This product reduces the scatter/bounce factor on the street and does not react with the trucks. This type of application would be beneficial to central Newfoundland communities, especially Gander, as the temperatures in the region are more consistent. The Committee directed staff to do some more fact finding on this product to see if the Town should try it.

The Budworm Tracker

The Town will once again be participating in the Budworm Tracker Program. This is an excellent program which monitors the rise and spread of the spruce budworm and will also include students at the Thomas Howe Demonstration Forest.

Garbage Regulations-Containers

The Committee reviewed email correspondence suggesting that the Town use covered garbage containers. The Municipal Officer in Charge advised that she has been reviewing this regulation for some time now and will report back to the Committee once it is completed. In the interim, the Committee recommends residents who have an issue with uncovered garbage, report it to the Municipal Enforcement Department.

Sludge Disposal Fee Structure

The Director submitted to the Committee a revised fee structure for the disposal of sludge at the Gander Bay Road landfill site. This change will more accurately reflect the actual amount of sludge being disposed.

The Committee agreed with the proposed fee structure and this item is now referred to the Finance Committee for its consideration.

Sullivan Avenue- ATV Complaints

A Committee member received a complaint that as many as 3 quads as well as dirt bikes were reported speeding up and down Sullivan Avenue, that the drivers were not wearing helmets and the RCMP had been called on this matter.

The MEO in Charge advised that this is not the first time complaints have come from that street and she will make inquiries with the RCMP about the incident. The Chair reminded the Committee that a meeting with the Provincial Government regarding the use of these vehicles in town has been scheduled.

Gander Lakers Swim Club

The Town Clerk advised Council that there was an error in Motion #17-157 regarding the donation to the Gander Lakers Swim Club. It should have stated the donation would be up to \$2,500.

Gander Lakers Swim Club Rescinded Motion #17-157 Motion #17-158

Moved by Councillor Abbott and seconded by Deputy Mayor Abbott that Motion # 17-157 be rescinded.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Gander Lakers Swim Club – Community Partnership Fund Motion #17-159

Moved by Councillor Anstey and seconded by Councillor Dove that the Town provide a grant under the Community Partnership Fund and that it be for half of what the policy states.

In Favour: 5 Opposing: 0

Decision: Motion carried.

C. Development, Tourism & Culture Committee:

The Development, Tourism & Culture Committee report was presented by Councillor Anstey.

The Development, Tourism & Culture Committee meeting was held on June 27, 2017. The meeting was chaired by S. McBairty, Councillor. Other members present included: R. Anstey, Councillor; R. Locke, Development Director; D. Quinton, Economic Development Officer.

The following items were discussed:

Update: Physician Recruitment & Retention

The Committee discussed the Regional Mayor's meeting that was held on Friday June 23rd, 2017. This meeting was called and hosted by the Town of Gander with the goal of hearing concerns relating to the recruitment and retention of medical professionals in the Central North East region. 17 municipal leaders attended the meeting representing 12 municipalities.

Overall, similar frustrations were expressed with Central Health's efforts in recruiting and retaining medical professionals. All representatives agreed that a unified voice is essential for improving access to regional medical services for the residents.

The Committee was also informed of efforts of the Physician Recruitment & Retention Working group (including Town staff, Gander & Area Chamber of Commerce and other community stakeholders) in developing a formal process for welcoming new medical professionals.

Correspondence from Central Health

The Committee reviewed correspondence from Central Health in response to the Mayor's letter of May 18th, 2017 and also in preparation for a special Committee meeting scheduled for Tuesday July 4th, with Central Health representatives.

The correspondence included a staffing breakdown for James Paton Memorial Regional Health Centre and Central Newfoundland Regional Health Centre. It also indicated specialties Central Health is actively recruiting for within the two regional health care centres.

The Committee has asked staff to analyze the information in preparation for the July 4th, 2017 meeting.

Proposal for Future Commercial Land Development

The Committee was provided with an overview on the current land inventory and demand trends for both commercial and industrial land. They reviewed a draft concept plan prepared by the Economic Development staff.

It was noted that the remaining Town of Gander owned land located in the Gander Business Park is currently zoned in a manner that is not conducive for industrial type developments. The concept plan outlines placement of commercial lots that would be appealing for future development.

The Committee acknowledged the importance of identifying suitable land for future commercial growth. They asked staff to work with the Engineering Department to develop a conceptual plan identifying land options for future commercial development.

The Committee recommends re-zoning of the Commercial Light Industrial land as indicated in the attached drawing to Industrial General to accommodate current demand for industrial type developments.

The Committee is referring this item to the Engineering, Planning and Controls Committee for their review and consideration.

D. Governance & Community Engagement Committee:

The Governance & Community Engagement Committee report was presented by Deputy Mayor Abbott.

The Governance & Community Engagement Committee meeting was held on June 27, 2017. The meeting was chaired by C. Abbott, Deputy Mayor. Other members present included: R. Anstey, Councillor; S. McBreairty, Councillor; D. Chafe, CAO.

The following items were discussed:

Municipalities Newfoundland and Labrador (MNL)

At its last meeting on June 6th the Governance and Community Engagement Committee asked that each committee of Council identify and discuss issues that may warrant the submission of a resolution to MNL. MNL routinely calls for the submission of resolutions on matters of governance and intergovernmental relations.

Those resolutions are then presented to all MNL members for discussion. If members vote to support a particular resolution, the issue or action at the core of that resolution becomes an issue of advocacy by MNL.

This Committee discussed the preparation and submission of a resolution calling for the Provincial Government or another independent body to take responsibility for investigating and ruling on allegations of conflict of interest. The *Municipalities Act* is definitive in what constitutes a conflict of interest and consequences thereof. Municipal leaders have no discretion or authority in these matters but can be required to vacate the seat of a fellow Councillor. The Committee feels that this practice is disruptive to Council operations and may be perceived as being politically motivated. Staff has been directed to prepare a draft of a resolution for review at a future meeting.

E. Engineering, Planning & Controls:

The Engineering, Planning & Controls Committee report was presented by Councillor Parrott.

The Engineering, Planning & Controls Committee meeting was held on June 28, 2017. The meeting was chaired by G. Parrott, Councillor. Other members present included: S. McBreairty, Councillor (Via Telephone); C. Abbott, Deputy Mayor; J. Blackwood, Director of Engineering; J. Hillier, Administrative Assistant.

The following items were discussed:

Gander Community Garden

Prior to the Committee discussing the request from the Gander Community Garden Committee, Councillor McBreairty asked the Committee members if they felt that she would be in a conflict of interest since she currently sits on the Community Garden Committee as a Council Liaison. The Committee is recommending that this be tabled at the next regularly scheduled meeting of Council for discussion.

Motion #17-160**Conflict of Interest – Community Garden**

Moved by Councillor Parrott and seconded by Councillor Anstey that Councillor McBreairty is not in conflict in dealing with Community Garden issues.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Based on a recommendation from the Recreation Department and concerns brought forward by Engineering staff, the Committee is recommending that the request, brought forward by the Gander Community Garden Committee, be brought forward to the next regularly scheduled Management meeting for discussion. Following that meeting, it will be brought back to the Engineering Committee for further discussion.

Correspondence – Canadian Federation for Independent Business

The Committee reviewed correspondence from the Canadian Federation of Independent Business expressing their concerns on digital signage regulations within a municipality. CFIB are lobbying Council members from several municipalities to review their signage regulations to provide consistency throughout the Province. CFIB have concerns with the approval process and how different regulations apply for different jurisdictions which can lead to problems for small business owners and municipalities.

CFIB feels that there should be a common signage and advertising regulation applied for a road administered by the Provincial Government or a municipality.

The Director of Engineering advised that he discussed the Town of Gander's Sign Regulations with the Planning and Control Technician and both agree that our current sign regulation is a good document and adequately permits advertising within the Town of Gander in a fair and equitable manner and therefore, is not recommending any changes at this time.

The Committee is in agreement that revisions to the Town of Gander's Sign Regulations are not warranted at this time.

19-21 Memorial Drive – Drainage Issues

The Committee reviewed correspondence from the homeowner of 19 Memorial Drive indicating that prior to infrastructure upgrades on Memorial Drive, there was no issue with water build up in the front of his property, as well as, the neighboring property of 21 Memorial Drive. Following the construction, water has been continuing to build up and the homeowner is requesting a resolution to this problem.

The Director of Engineering informed the Committee that he has been in contact with the consulting firm for the Memorial Drive project and has suggested that a property drain could be installed to alleviate the problem. The Director advised that his staff will prepare a plan and cost estimate and discuss this with the Municipal Works Department with the possibility of having the work completed as part of their maintenance program.

The Committee is in agreement and feels this would be the best solution to address the concerns of the residents in that area.

Mitchell Street Extension

The Committee reviewed correspondence from a local contractor indicating that he has purchased lots on Mitchell Street Extension from a local developer in the Eastgate Subdivision and proposes to develop them as an independent commercial venture. The Contractor is requesting that building permits be issued prior to the installation of curb and asphalt with the understanding that occupancy permits will not be issued until its infrastructure has been completed.

The Committee discussed the request and is in agreement with issuing building permits prior to the installation of curb and asphalt, however states that no occupancy permits will be issued until the work is completed by the developer. The Director advised that the developer would have to be in agreement and provide written consent in the form of an addendum to the development agreement prior to the issuance of permits.

Contract Inquiry

The Committee reviewed correspondence from a local contractor inquiring as to why work hasn't started on Cooper Boulevard given that the contract was awarded in April 2017.

The Director advised the Committee that the routing for the transmission main for the new Wastewater Treatment Plant will be installed on Cooper Boulevard and is recommending the contractor delay the start of construction until the design elevations and location have been determined for the new transmission main. The Director informed the Committee that he has been in contact with the contractor for the Cooper Boulevard reconstruction project and he had agreed to the adjustment in schedule.

F. Finance & Administration:

The Finance and Administration Committee report was presented by Councillor Dove.

The Finance & Administration Committee was held on June 29, 2017. The meeting was chaired by B. Dove, Councillor. Other members present included: C. Abbott, Deputy Mayor; G. Parrott, Councillor; G. Brown, Director of Finance; D. Chafe, CAO.

The following items were discussed:

Invoice for Approval

OPERATING

1. Stewart McKelvey	
Acct: 00-000-0200-2010 – Parking Lot Settlement	\$48,811.99
00-120-1000-7220 – Parking Lot Settlement	<u>\$17,878.43</u>
Spent: \$6772 Budget: \$35,000	
 Total operating invoices for approval	 \$66,690.42

The Director of Finance advised that the invoice met the policies of the Town of Gander.

Motion #17-161

Invoice for Approval

Moved by Councillor Dove and seconded by Deputy Mayor Abbott that the invoice be paid as presented.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Taxation of Utilities and Cable Television Companies

The Town currently taxes Utilities and Cable Television Companies through an Act enacted by the Provincial Government. It sets the tax rate at 2.5% of revenues. In the Act there is a definition of what revenues are and this definition has not kept up with changes in the industry. Revenues from the tax have dropped significantly. In our case it is approximately \$65,000 this year.

The City of Mount Pearl has done some work on this and has made a request to the Provincial Government that the Act be modified to include all revenues raised in the Province.

Motion #17-162

Taxation of Utilities and Cable Television Companies

Moved by Councillor Dove and seconded by Councillor Parrott that the Town of Gander support the City of Mount Pearl's efforts to have the Taxation of Utilities and Cable Television Companies Act amended.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Property Tax Reductions

The Committee reviewed three residential tax reduction applications which were submitted in accordance with Council's policy on tax reductions for residential property.

Motion #17-163

Property Tax Reductions

Moved by Councillor Dove and seconded by Councillor Parrott that the three property tax reductions be approved as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Sludge Disposal Fee

The Committee reviewed the recommendation from the Public Works and Safety Committee that the Sludge Disposal Fee be modified. Currently we just have one fee for disposal no matter the size of the vehicle dropping off the sludge. The Committee is proposing that a graduated fee be implemented that would have the fee increase as the size of the vehicle increases.

Motion #17-164

Sludge Disposal Fee

Moved by Councillor Dove and seconded by Councillor Parrott that the Sludge Disposal Fees be modified, as attached.

In Favour: 5 Opposing: 0

Decision: Motion carried.

MNL Resolutions

The Governance Committee has asked that all Departments look at potential resolutions for the upcoming MNL conference this coming October.

The Committee feels that a resolution should be brought forward regarding the Utility Tax that was discussed earlier in the meeting.

G. Other Reports:

Councillor Anstey gave an overview on the SAM meetings held in June.

The fall meeting of the Provincial Stewardship Association of Municipalities was held in the town of Torbay on June 2nd and 3rd. The town hosted the event and Mayor Tapper arranged a tour after the meeting of the Torbay Beach project. The event was attended by S.A.M members from across the province with over 33 delegates representing their respective communities and government agencies.

The fall meeting of S.A.M featured various presentations (articles attached)

- a) Community Reports
- b) Officer's Report(Final work plan for 2016,Presentation of 2017-2018 work plan)
- c) SAM Scholarship Announcement
- d) Nature NL
- e) Conservation Corps
- f) East Coast Trails
- g) MNL Projects

- h) Eastern Habitat Joint Ventures
- i) Strategic Planning and Feedback Sessions

There were some great ideas discussed around the table and he thought these are ideas that we as one of the three founding members of S.A.M should follow up on.

- a) We have agreed to and have prepared a Habitat Conservation Plan for the Town of Gander. This needs to be signed and sent to SAM.
- b) We need to pursue the many wildlife and conservation Scholarships available to us so as to protect our habitat and provide jobs and funding to our youth.
- c) We need to look at the Conservation Corp to see if there is a project in which we could use their skills
- d) We also have duty to educate our youth on the importance of our ecosystem and what it means to our well being.
- e) We need to reach out to the many environmentalists living in our town and garner their expertise in helping us promote stewardship and conservation of the ecosystem within our boundaries.

As mentioned before the Town of Gander was one of the founders of the Stewardship Association and with the association's expertise and the foresight of the Recreation Director of the day Mr. Kevin Waterman places like Cobb's Pond and later Peyton's Pond and Whitman's Pond were deemed Stewardship Zones to be protected from development. We all see the benefits of protecting a place like Cobb's Pond and it is great to know that as the town grows toward Whitman's it will be there untouched and protected for the use of future generation. The meetings were an eye opener in how much we have done but also a reminder of how much we have left to do.

7. ADMINISTRATION

None

8. CORRESPONDENCE

None

9. NEW BUSINESS

Steele Community Centre Concessions Request for Proposals

The Town issued a Request for Proposals for operation of the canteen and alcohol concession at the Steele Community Centre and two bids were received. The successful bidder will hold the contract from September 1, 2017 to August 31, 2020.

Motion #17-165**Canteen and Alcohol Concessions – Robin's Donuts NL Ltd.**

Moved by Councillor Dove and seconded by Deputy Mayor Abbott that the contract for provision of the canteen and alcohol concessions at the Steele Community Centre for the period of September 1, 2017 to August 31, 2020 be awarded to Robin's Donuts NL Ltd.

In Favour: 5 Opposing: 0

Decision: Motion carried.

The Town also issued a Request for Proposal for operation of the vending machines in the Steele Community Centre and once again two bids were received.

Motion #17-166**Vending Machines – DL Hounsell Ltd.**

Moved by Councillor Dove and seconded by Councillor Parrott that the contract for provision of vending machine services at the Steele Community Centre for the period of September 1, 2017 to August 31, 2020 be awarded to DL Hounsell Ltd.

In Favour: 5 Opposing: 0

Decision: Motion carried.

Leave of Absence – Constable Fudge

Section 15(7) of the Municipal Elections Act requires Council to provide a leave of absence to an employee who is not a clerk, manager or department head in order to allow them to be nominated as a candidate for council. Constable Fudge has submitted a request for a leave of absence in order to run in the upcoming municipal election.

Motion #17-167**Leave of Absence – Constable Fudge**

Moved by Councillor Dove and seconded by Deputy Mayor Abbott that Constable Fudge be granted a leave of absence for the period of August 30th to September 27th, 2017.

In Favour: 5 Opposing: 0

Decision: Motion carried.

10. ADJOURNMENT

Motion #17-168

Adjournment

There being no further business, it was moved by Deputy Mayor Abbott and seconded by Councillor Anstey that the meeting be adjourned.

In Favour: 5 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:14pm.

C. Elliott, Mayor

G. Brown, Town Clerk